



Cell Phones (and other personal tech)

Overall, all personal tech is not permitted to be used at any time or at any location on campus during the school day (except at lunch).

Ida Be Wells Values

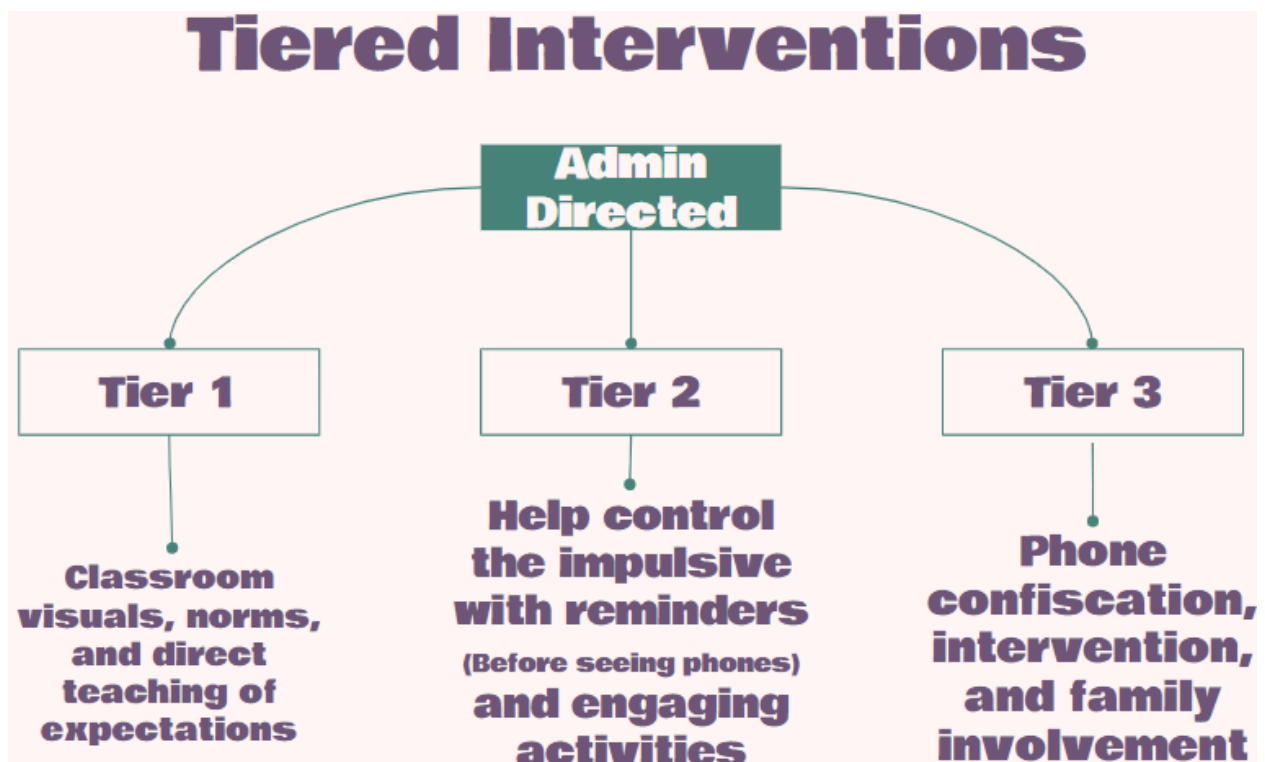
Be Prepared: Personal tech is away all day; NOT ON YOUR PERSON. Options include your backpack, locker, classroom storage (phone caddy or lockbox); have a safe spot to store your items and inform work or parent/guardians of how to contact the office 503-916-5280 if need be.

Be Engaged: Keep phones/notifications on Airplane mode or Do Not Disturb. You can check personal tech at lunch time.

Be an Advocate: Support yourself and others who may be struggling with personal technology use. We can all use help adjusting our habits!

Be Kind: Use all technology responsibly and appropriately to keep us all feeling safe and supported.

Intervention Procedures



Progressive Discipline

Teach and Remind

August 27 and August 28 ACROSS CAMPUS (classrooms, hallways, bathrooms, etc)

- ❖ Staff will teach and remind students of the “Tech Away All Day” policy
- ❖ Staff will inform students that after these days personal tech will be collected by staff if seen

Confiscation

August 29 forward

- ❖ If personal tech is not “away” then staff will:
 - Ask for student’s tech**
 - Write a receipt giving a copy to student, keeping a copy, and placing a copy in a bag with the tech
 - CSAs, admin or designated staff will collect confiscated tech bags to be stored in 139 office (across from gym)
 - Students can pick up personal tech **starting at 3:30** that day
 - Confiscation data will be kept on a daily basis by CSA/admin to track repeat confiscations

***Classroom: If a student refuses to give a classroom teacher their tech, the teacher will call the main office (dial 0) and ask for “cell phone assistance in room...”. A CSA, admin, or designee will come to the room to support. Supports can look like tech collection, removal of student with phone call to home for compliance. This will result in a stage 2 referral for insubordination and not following directions completed by an admin or designee.*

Repeated Student Violations

August 29 forward

- ❖ If a student’s phone is confiscated more than once then:
 - A stage 2 referral will result for insubordination and not following directions
 - A meeting with the grade-level administrator will occur to develop a plan of support and will involve family.
 - Plan could include leaving phone with admin at start of day or potentially (depending on number of violations) student not permitted to have phone on campus (length of time can vary).